



JOB DESCRIPTION: PUPS PLAYHOUSE ASSOCIATE

Basic Function:

- Responsible for the supervision, interaction, safety and management of daycare and lodging dogs, respond to clients (human and dogs) needs, in addition to continuous housekeeping duties and general maintenance of Pups Playhouse.

Responsibilities:

- Monitor play while being aware of various play styles and ensuring that all dogs are safe, stress-free, and are having fun while spreading kindness, respect and attention among all of the dogs
- Maintain a clean play space for the dogs by picking up, and properly disposing of any waste
- Clean and disinfect the various play areas effectively and continuously
- Remove trash; feed breakfasts/lunch/dinners to dogs; bathe dogs; administer medications; refill water and food bowls; manage laundry needs; and general other housekeeping tasks
- Assist with the drop off and pick up needs of the dogs
- Conduct, interpret and communicate pet screening evaluations
- Help the manager/assistant manager with front desk duties which may including answering of phones, taking reservations and oversee clients check- in and check-outs
- Post appropriate content to social media

Physical Requirements:

- This job includes prolonged standing, walking, bending and occasional lifting (possibly up to 40 pounds) and includes the ability to handle a noisy environment

Requirements & Qualifications:

- No experience required; however, previous experience a plus
- Must LOVE dogs and confident in handling various breeds
- Must enjoy lots of cleaning
- Comfortable being active and quick moving
- Good communication skills (prompt, courteous, professional)
- Enthusiastic, positive attitude, approachable, and pleasant
- Ability to follow instructions and learn new things
- Capable of working independently as well as on a team
- Strong work ethic with ability to maintain composure during stressful situations
- Able to recognize a potential problem before it escalates. (Dogs behaviors are sometimes unpredictable, so associates should be able to quickly and carefully breakup problematic situations)

- Perform other duties as assigned
- Willing to undergo background and drug/alcohol testing
- Require to complete the Fetch Find Training Program(s) within their first 30 days

Benefits:

- Bring your pup to work
- Playing with dogs
- Opportunity to work in a newly renovated facility
- 401K plan eligibility and match available based upon time
- Access to Employee Assistance Program for you and your eligible family members:
 - Prepaid and confidential service that provides quick online or telephonic support to assist you with day-to-day issues, improve your work/life balance and enhance your well-being
 - CVS Caremark Prescription Drug Discount Card (not an insurance plan)
 - Referrals, research and information on topics that range from academic information and financial information to travel and gift ideas
 - 24/7 access to a virtual fitness trainer

Hours: Part time flexible positions are available and include days, evenings, weekends and holidays

Pay Rate: \$10.00 per hour. Pay increases based upon time and performance.